

**MINUTES OF COUNCIL MEETING 1st APRIL 2019
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs. Lansdale, Martin, Rogers, Sloane & Tarplett.
Mesdames: Ellis, Evans, Payne & Wolf. 6 Members of the public.

Minute 241 Apologies: - Mrs S Martin; CCC Ride & Millane

The Chairman welcomed everyone to the April meeting.

Minute 242 Declarations of Interest – None declared

Minute 243 Public Participation

1. AE commented on the clearance of the footway between Burr Hall and Lynfords Drive. Still problems with lying water along the Runwell Road. Pot holes reported in the road near the Toby Carvery and further along runwell Road near the traffic lights.
2. BL concerned that Countryside not replacing dead trees as part of the agreed planting scheme. (Clerk to report issues above)
3. JB expressed serious concerns with the new development of 4 new properties on the former Brock Hill Service Station. Issues raised: Parking, deliveries, mud on the road, wash out and concerns with residue in the drains. The Chairman endorsed the complaints, matter reported to Planning Enforcement

Minute 244 Co-option of Councillor/s – 2 Vacancies - No applications.

Minute 245 The Minutes of Council Meeting 4th March 2019 & Minutes of the Hall Committee Meeting held 18th March 2019 were approved by the Council and signed by the Chairman as a true record.

Minute 246 Clerks Report see Appendix 1.

Minute 247 Finance

Petty Cash

Window Cleaning – January Village Hall £85.00	Picture Frames & Ribbon £8.66			
Clerk – Travelling & Parking Chelmsford £15.30	New Trolley – Hall £46.59	Total		£155.55

Payments from Barclays Bank

107606	Cash	Petty Cash as above	£155.55
107607	HMRC	Tax, NI, Jan Feb, Mar	£970.54
107608	CCC	Hall Refuse & bin Collection 6 months	£976.56
D/Debit	N Power	Monthly Hall Electricity	£271.00
D/Debit	BT	Monthly Office Phone and Internet	£81.69
D/Debit	BT	Quarterly Payphone – Hall	£62.97
D/debit	Strutt & Parker	Allotment Rent 1/4ly	£79.11
Barclays Total			£2597.42

Payments from Lloyds Bank

Mrs J Pharez	Salary	
Mrs JC Rogers	Caretaker 4 weeks	
Mrs JC Rogers	Hall Garden	£60.00
L Vallis	Groundsman 4 weeks	£1274.00
Essex Pension Fund	Pension Mrs J Pharez & C Rogers (Back dated)	£1155.41
EALC/NALC	2019/20 Affiliation fee	£679.87
BF Ground Maintenance Ltd	Park – 1 cut March	£132.00
Chelmsford City Council	Rent 1.8 Acre Field	£25.00
J Payne	Hall Guttering	£280.00
Lloyds Total		£5183.63

Sufficient funds held in both Barclays Bank Plc and Lloyds Bank Plc to cover these payments

Minute 248 Correspondence

1. NHS Foundation Trust (Essex) – Public Meeting 2nd April 10am – 11.30am Central Baptist Church, Victoria Road Sth, Chelmsford CM1 1LN - noted
2. CCC – Parish Council Representatives on Governance Committee - noted
3. EALC – Meeting to be arranged with Daniel Doherty from NHS Mid Essex CCG delivering services and support re Health & Wellbeing of our Communities – PC/JW to attend when date advised.
4. EALC/ECC – Highways Devolution Pilot. Clerk to decline invitation as sums quoted of £0.68 per person in each parish as per 2011 Census data was totally unrealistic for the scope of works to be undertaken. Also concerns over liability/insurance issues and provision of equipment.
5. Mobile Bootcamp (Becky Pardoe) – Request to use Runwell Park. Clerk to arrange a meeting to discuss further. Agreed in principle.

Minute 249 Planning -

Applications Received:

- (i) 19/00327/CLEUD - Land and Building North West of Lynfords New Farm – Livery yard including ménage. RPC comment: No information to contradict details submitted.
- (ii) 19/00271/FUL - 4 Windsor Gardens – Side & rear extension. RPC comment: No objections.
- (iii) 19/00107/FUL - Land Opposite Toby Carvery – Construction of agricultural building. RPC comment: Object, the surface water from the proposed building can easily make its way into the River Crouch via nearby ditches and cause contamination. The size of the proposal is too large in relation to the size of the field (approx. 3 acres) and is disproportionate. The ridge height is too high and appears to be designed more for the storage of large lorries - 372 sq. metre seems excessive for 20 breeding goats. The building is partly timber clad there is no mention of ventilation which is necessary for animals. The site is in the green belt where development should be appropriate and relative in size. There are grave concerns that this agricultural barn will be used for the storage of non-agricultural vehicles and machinery.
- (iv) 19/00344/FUL – Building North of Moat House Farm - Demolition of existing commercial unit and construction of new dwelling. RPC comment: We observe that the proposed new dwelling appears to have a bigger footprint than the building it is replacing, the area is within the greenbelt and there needs to be careful consideration given to the size of the proposal if considered appropriate.
- (v) 19/00416/FUL – 54 Ethelred Gardens – Single storey rear extension. RPC comment: No objection.
- (vi) 19/00254/REM – Land at former Runwell Hospital - Reserved Matters pursuant to Condition 1 of planning permission 12/01480/OUT (as varied by 15/00849/MAT) for the erection of 134no. residential dwellings (Phase 7) with associated infrastructure and landscaping works relating to this phase of development. RPC comment: Object. The original approval was subject to planning conditions. It is the opinion of this council that many of the planning conditions are not being adhered too and these matters should be rectified before any further building is permitted. The parish council ask that there is a close examination that the planning conditions are being properly discharged in a timely manner. Areas of concern: Landscaping and planting of trees; infrastructure - pavements and cycleways - not just on site; drainage and ditches.
- (vii) 19/00195/FUL – 106 Swan Lane - Demolish bungalow and build pair of semi-detached houses with associated dropped kerbs and parking areas. RPC comment: No objection.

Minute 250 Highways

- Church End Lane – See Clerks report, photos of missing panel and drop, together with details of ECC assessment referred to ECC Cllr Grundy and Cabinet Member for Highways Cllr Kevin Bentley. Awaiting further action. Appointment made with SEPP Nick Binder.
- Runwell Road: Footpath cut back by Chelmsford City Highway Rangers.

Minute 251 Hall

- **Fire Alarms:** The Council considered the Fire Alarm quotations. It was agreed that a Fire Risk Assessment should be completed before awarding the contract as the level of protection differed across the quotations and then give the companies opportunity to quote like for like. Clerk to arrange.

- **Toilet Refurbishment:** Work to be deferred as cracks in the main structure identified. Cause needs to be established. Remedial work to remove damaged tiles and make good to be done in the interim.

Minute 252 Risk Assessment Review

PC to review

Minute 253 Reports:

- **Allotments:** No allotment report. LP reported that St. Mary's Church would not be holding their bazaar.
- **Park** – No report.
- **Hall** – No further report.
- **CCC** – Not present.
- **Runwell Roundabout** – Articles to be submitted urgently, next distribution end of March.
- **PRoW/Footpaths** – DD suggested that RPC could write to Essex & Suffolk Water re Hanningfield Reservoir flushing to see if coincides with flooding issues in Runwell. Wickford Community Archive holding Open Day on Sat 27th April 10am – 4pm
- **Tree Wardens** – No report

Minute 254 Notices of Motions and Future Business:

Annual Parish Meeting 29th April 2019; Local Elections 2nd May 2019; Next Council Meeting 13th May 2019

Meeting closed 10pm

MINUTES OF PLANNING COMMITTEE MEETING 29th APRIL 2019

IN RUNWELL VILLAGE HALL, COMMITTEE ROOM AT 7.00PM

IN ATTENDANCE: - Chairman Mr P Clark; Mr J Martin & Mr. M Rogers; Mesdames Ellis, Evans, Martin & Wolf

Minute 255 Apologies – Mr. K Tarplett.

Minute 256 Declarations of Interest – None

Minute 257 Planning Applications:

- (i) 19/00557/LBC – Burr Hall, Runwell Road – Alterations to external elevations. RPC supported.
- (ii) 19/00486/FUL - 41 Ethelred Gardens – Removal of chimney. First floor side extension, rear dormer. Single storey extension to the rear. RPC supported.
- (iii) 19/00602/FUL – 17 South Hanningfield Way – alterations to the dormer fenestration with dormer extension, part two storey and single storey rear extension and new pitched roof to replace flat roof of garage. RPC supported

Minute 258 Questions/Other business

CE commented on the response from Planning Enforcement with regard to the tree planting issues.

Meeting closed 7.25pm