**MINUTES OF COUNCIL MEETING 2nd NOVEMBER 2015**

**HELD IN RUNWELL VILLAGE HALL AT 8.00PM**

**IN ATTENDANCE**: - Chairman Mr W B Lansdale, Messrs: Clark, Grummett, Lerwill, Martin, Rogers, Sloane & Waterhouse; Mesdames: Payne and Varney

Prior to the meeting Local Sculptor Michael Condron gave a presentation to the Council. He had been commissioned by Countryside Properties to produce a sculpture for St Luke’s Park to be located near St. Luke’s Chapel to be ready for the planned opening April 2016. Design ideas and concepts were discussed.

**Minute 120 Apologies**: Mesdames Martin and Waterhouse; CCC Ray Ride and Lance Millane

**Minute 121 Declarations of Interest** – None reported

**Minute 122 Public Participation**

1. JS reported that parking restrictions between 10am – 11am had been agreed for Ethelred Gardens.
2. JS reported that the village sign had been collected by Temple Signs.
3. JS & PC reported major issues with the road calming in Brock Hill – no dates for repairs.
4. PC reported amendments to bus service 14/15 with route changes. Responsibility for tidiness of Brock Hill bus shelters needs establishing.
5. LP reported poor condition of Downham Road following the completion of the Brock Meadow development by Bloor homes. Re-instatement of near-by roads was agreed as a condition of the development, clerk to chase BBC.
6. JD queried when the flag would be re-instated. BL confirmed he had the flag and would put up.
7. JD queried the clearing of un-adopted footpaths, Clare Avenue to Swan Lane in need of attention.
8. DD commented on planning application Beaumont, Meadow Lane re the position of the proposed garage.
9. JH queried whether there was further news regarding the planning application relating to Brock Hill Service Station. The Chairman advised the application had been withdrawn.

**Minute 123** The minutes of the Council meeting held 5th October 2015 were approved and signed by the Chairman as a true record.

**Minute 124 Clerks Report –** See appendix 1

**Minute 125 Finance**

1. **Payments**

Petty Cash

Park - Fuel £12.25 Hall Insectaflash & LED Bulbs £26.01 Hall – Sink waste and tap £21.84 **Total £60.10**

Pre-payments

D/Debit Anglian Water Hall – Sewerage Charge £293.84

Cheques to issue

107022 Mrs J Pharez Salary

107023 Mrs G Smith Caretakers Salary 4wks & locking

107024 L Vallis Groundsman 4 weeks £1196.00

107025 Essex Pension Fund Pension £382.79

107026 DMR Garden Services Hall Garden £60.00

107027 SADS Defibrillator Cabinet £310.00

107028 WB Lansdale Chairmans Allowance £100.00

107029 RCPS Swimming Grant £400.00

107030 Citizens Advice Bureau Annual Grant £200.00

107031 Royal British Legion Poppy Appeal and Wreath £100.00

107032 St. Mary’s Church Churchyard Grant £1300.00

107033 EALC Courses x2 £117.00

107034 Clearview Communications Annual Maintenance and Service Contract £1053.60

107035 Zurich Management Services LCAS membership £114.00

107036 Cash Petty cash as above £60.10

D/Debit J & J Pharez CCTV Broadband £12.21

 Total **£7289.17**

The Council agreed to transfer £6000 from business tracker a/c to current a/c to cover these payments

**Minute 126 Correspondence**

Received

1. TCV The Conservation Volunteers – Offer of Free Trees. Clerk to arrange pack for park and allotments.
2. CCC – Smoke Nuisance Meadow Lane. Report forms available for residents.
3. CCC – Parish Council Forum re Planning 08/12/15 7.30pm. JP & PC to attend
4. EALC –Advanced Councillor Training Day 1 Wed 18th November 10am – 3.30pm. Noted
5. EALC – Advanced Councillor Training Day 2 Wed 9th December 10am – 3.30pm. Noted
6. EALC – Risk Assessment Course Thurs 3rd December 2015 9.30am – 5pm. Noted

**Minute 127 Planning**

1. **Applications received:**
2. 15/01638/FUL Beaumont, Meadow Lane – Detached garage with pitched roof. Object as located in green belt and proposed beyond the building line.
3. 15/01516/FUL 19 Delmar Gardens - Retrospective application for a treehouse at bottom of garden (amended application to include trellis to screen rear of treehouse) LP took no part in the decision as this property is her immediate neighbour. Result of vote: 5 objections, 4 no objections. RPC changed their

decision to objection by majority vote.

1. ECC – Flood Alleviation Scheme Meadow Lane/Church End Lane. The Council fully support the proposals put forward by ECC, awaiting formal application.
2. **Runwell Hospital Development**

BL reported that the changes to the road layout went smoothly but raised some concerns over the street lighting.

Clerk reported that no response received from Countryside further to the enquiry regarding St Luke’s Chapel.

**Minute 128 Village Sign**

JS confirmed the sign had been collected by Temple Signs. TW proposed a further Village Sign should be placed near the new development.

**Minute 129 Meadow Lane Watercourse – See Minute 127(3) Planning**

**Minute 130 Park – Quotation for posts re overflow car park**

The Council accepted the quotation from J Pearce in the sum of £590+VAT to supply and fit 25 wooden posts in the overflow car park to include mowing the 1.8 acre field.

**Minute 131 Hall**

1. Christmas Decorations LP asked for volunteers to put the Christmas decorations Friday 27th November 1.30pm
2. Defibrillator SV reported that she would be collecting the defibrillator cabinet shortly, it was agreed it could be positioned on the front of the building underneath the window of the ladies toilet, electrical supply and installation TBA.

**Minute 132 Reports**

1. **Hall** – See Minute 131.
2. **Park** – TW reported that LP was meeting a Sovereign Playground representative on 17th November. It was agreed to purchase 2 new basketball backboards and rings (max £150 for 2 boards)
3. **Allotments** – LP reported that 54 rents were collected at the AGM held 26th October 2015, 40 people attended. 74 useable plots. Remainder of rents to be collected during the next month.
4. **CCC** – Not present.
5. **Runwell Roundabout –** PC agreed to take over delivering roads for BL/BC
6. **PRoW’s (Public Footpaths) –** DD reported he will be walking one of the paths soon and reminded everyone about the Boxing Day Walk.
7. **School Liaison –** YW has been in contact with RCPS and will report at the next meeting.
8. **Tree Wardens –** No report

**Minute 133 Motions and future business –** Finance/Standing Committee meeting Monday 16th November 7pm

**Minute 134 Agenda items for next meeting:** Carry over current topics.

Meeting closed at 9.45pm